



Northern Shuswap Tribal Council: 17 South 1st Avenue: Williams Lake, BC V2G 1H4:
Phone: (250) 392-7361 Fax: (250)392-6158

EMPLOYMENT OPPORTUNITY

NORTHERN SHUSWAP TRIBAL COUNCIL is seeking to fill a position in its treaty department.

Program Manager – Child and Family Services (Term Position) continuation depending on funding

Job Summary:

The project manager will be responsible for the management and coordination of activities involved in leading the organizational development for NStQ self-government in the areas of the Development and Integration of Child and Family Services and Supports.

The project manager will work closely with NStQ Governance Committee and the Holistic Community Services working group and the Chair. The project manager will be guided by the NStQ Child and Family Wellness Work-Plan 2017-2018: Planning for NStQ Child and Family Transformation.

Experience:

1. 4-5 years working in an office environment in the community or social service sector or with First Nations organizations.

Education:

- Bachelor's Degree or certificate in relevant field, or equivalent experience.

Salary Grid Level: 6 (\$22.81 to \$27.80)

For a complete job description and Job Application form, please visit the Employment section of the Northern Shuswap Tribal Council website at:

www.northernshuswaptribalcouncil.com

How to Apply:

Application Package submission must include the following:

- 1: Provide a cover letter with your skills & abilities that match the job description
- 2: Completed Job Application Form
- 3: Resume with three work related job references

Email your application to:

Bonnie Slack, Operations Coordinator

Email: administration@nstq.org

Mail your Application to:

or **Fax to:** 250-392-6158

Attention: Bonnie Slack, Operations Coordinator

Northern Shuswap Tribal Council

17 South 1st Avenue, Williams Lake, BC V2G 1H4

Application Deadline:

Friday, June 23, 2017 @ 4:00 pm

Applications received after 4:00 pm on Friday, June 23, 2017 will not be considered.

“Previous Applications Need Not Apply”

NOTE: Only those selected for an interview will be contacted.

Preference will be given to persons of Aboriginal ancestry as per Section 16(1) of the Canadian Human Rights Act.