



**NStQ Treaty Group**  
Family • Education • Land • Culture • Unity

## **NORTHERN SHUSWAP TRIBAL COUNCIL**

**RFP # 01-2017-02**

Issue Date: August 9, 2017

**Responses must be submitted by: August 22, 2017 at 4:00 pm**

Northern Shuswap Tribal Council is seeking proposals to conduct multidisciplinary research to update current information on grazing and range use in the Northern Secwepemc te Qelmucw territory to assist with treaty negotiations.

**Delivery Instructions:**

**ONLY By mail/hand/courier**

**Northern Shuswap Tribal Council  
17 South First Avenue  
Williams Lake, BC  
V2G 1H4**

**Attn: Beth Bedard, Treaty Team Coordinator**

**RE: RFP # 01-2017-02**

**Responses received after the closing date and time will not be considered.**

## **PROJECT SCOPE AND REQUIREMENTS**

### **OVERVIEW OF THE NORTHERN SECWPEMC TE QELMUCW**

**THE** Northern Secwepemc te Qelmucw (NStQ) is comprised of four member bands: Tsq'escen' (Canim Lake Band), Xats'ull/Cm'etem (Soda Creek Band), T'exelc (Williams Lake Band), and Stswecem'c/Xgat'tem (Canoe Creek Band). The primary purpose of the NStQ is to assist member First Nations at the request of, and under the direction of, those member First Nations. It is the purpose of the NStQ to provide advisory and support services to preserve and promote Secwepemc culture and history and to assist the communities to achieve their vision for self-determination.

### **PROJECT OVERVIEW**

**THE** NStQ is seeking to negotiate a comprehensive treaty with Canada and British Columbia within the British Columbia Treaty process. We have completed Stage 4 and are planning for Stage 5 negotiations.

The NStQ Treaty Team Coordinator on behalf of the NStQ is issuing this Request for Proposals. At this time, the Northern Shuswap Treaty Society/Northern Shuswap Tribal Council (NSTS/NSTC) will hold any and all contracts.

**PROJECT TIMELINE:** September 2017 to March 2018

### **PROJECT INFORMATION:**

The NSTS/NSTC, in conjunction with their four member communities of Canim Lake, Canoe Creek, Soda Creek, and Williams Lake, seek to obtain a comprehensive history on Grazing Lands within their traditional territories. This will include researching and recording historical, archival, geographical and professional peer reviewed research and other materials that can be used in treaty negotiations. The consultant will need to have access to provincial and federal land records and access to peer review journals. An interview component examining the effects of the provincial grazing legislation on the NStQ citizens will form part of this project.

### **PROJECT OBJECTIVES AND ACTIVITIES**

**REVIEW**, update and conduct multidisciplinary research to develop a history of grazing lands, tenures and leases and their affects within the Northern Secwepemc te Qelmuc territory. The consultant will need to undertake the following activities;

1. Identify, record and evaluate all historical documentation of ranches, grazing lands, tenures leases, and hay cutting permits and associated interests within the traditional territory.
2. In conjunction with the Treaty Coordinator draft a plan of action to undertake the research, and prepare a final report with the supporting documentation that will provide a solid and detailed history of grazing within the NStQ traditional territory.
3. Areas of importance include background on how the current grazing regimes may conflict with Aboriginal Rights and Title, the process by which NStQ hay cutting lands were lost, the effect of grazing on cultural security, in particular the harvesting of traditional plants and animals.
4. Assess and organize materials for easy access.
5. Produce a Final Report on the research and a digital copy of all of the research documents utilized in production of the report in order to develop a database to search documents.

6. **DELIVERABLES:**

- ✓ A final report in hard copy and digital format identifying the research plan, research undertaken and materials obtained. Maps may form an important component of this research. An appendix will be appended to this report and will include copies of all pertinent documents as well as their provenance. A system for accessing the materials and documents will be included.

**BUDGET:**

\$85,000.00

**SUBMISSION PROCESS**

1. Vendors must submit one electronic and two (2) paper copies of their submission on or before the closing date to the delivery address below.
2. Faxes or email transmissions of proposal submissions **will not** be accepted.
3. Closing Date: August 22<sup>nd</sup> 2017 at 4:00 pm
4. Delivery Address – In person/by mail/by courier:

**Northern Shuswap Tribal Council**  
**17 South First Avenue**  
**Williams Lake, BC V2G 1H4**  
**Attn. Treaty Team Coordinator**  
**RE: RFP # 01-2017-02**

5. Bid Opening – All submissions will be opened in private.
6. Proposal Requirements – The proposal must be clearly laid out and must address the following items:
  - a. Company overview – background, qualifications of staff, similar services provided for other clients, etc.
  - b. Experience working with First Nations organizations, land research and Aboriginal Rights and Title.
  - c. Outline of your approach and timeline for completion of the project.
  - d. References – please include the names and contact information of at least two references for which you have provided similar services.
  - e. Any additional information/value added/supporting documentation may be included as an appendix additional to the proposal, including electronic demos of the product.
  - f. The proposal must contain the signature of a duly authorized officer or agent of the company submitting the proposal.
7. Inquiries regarding this RFP are to be submitted to the Treaty Team Coordinator:

**Beth Bedard, Treaty Team Coordinator**  
**Northern Shuswap Tribal Council**  
**17 South First Avenue, Williams Lake, BC V2G 1H4**  
**Email: [b.bedard@nstq.org](mailto:b.bedard@nstq.org)**  
**Fax: 250-392-6158 / Phone: 250-392-7361**

## **EVALUATION CRITERIA**

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**10% Presentation**

- (Corporate presentation, completeness and clarity of proposal)

**25% Financial**

- (Capabilities/ Experience)

**25% Qualifications and Experience**

- (Experience working with First Nations, similar project experience and background in research and Aboriginal Rights and Title)

**25% Methodology and Approach**

- (Ability to meet project timelines, innovative ideas, presentations, extensions, supports)

**15% References**

- (Strength of references for whom the consultant has provided similar services)

The Northern Shuswap Tribal Council reserves the right to select one or more vendors for further consideration following the initial proposal evaluation process. The Northern Shuswap Tribal Council **may require** in-person presentations or interviews with vendors selected for final consideration, prior to negotiating a vendor contract.