



Employment Opportunity - [Community Support Worker]

Title: Community Support Counsellor

Reports to Health Center Coordinator

Job Summary

Community Support Counsellor will develop and provide prevention, education, crisis counselling, substance abuse awareness and supports, assessment, treatment, and after care service which focused on addictions, mental health, FASD, and client advocacy.

Duties and Responsibilities

1. Provides consultation, early intervention, intake, crisis counselling, assessment, advocacy, counselling, pre-treatment planning, internal and external referrals, aftercare on behalf of each client and their family.
2. Develops relationships and partnerships and works in collaboration with various community and internal and external service providers as required.
3. Provides advocacy supports for individuals and supports families through court proceedings when appropriate to the position, and supports clients through mediation, or case conference sessions as required.
4. Liaises with governing bodies and delegated agencies in identifying children at risk and supports the family during investigations of reported child abuse and neglect while cooperating with Law Enforcement, Probations, First Nations Court Workers and the Ministry of Children and Families.
5. Develops yearly work plans and strategic planning by liaising with health and other staff.
6. Ensures accurate and timely collection and submission of statistics to meet program reporting requirements.
7. Other Duties as Assigned or required

The duties listed are provided as examples of area of responsibility and are not intended to create limits to responsibility but to help understand the scope of the position. All staff are expected to be team oriented and maintain confidentiality of all information gained while working with the organization

Education

- Diploma in Social Service, counselling or related field

Skills and Abilities

- Ability to maintain and provide supporting documentation of accreditation to ensure a high professionalism in service deliver and quality
- Strong case planning and integrated case management team skills.
- Proficiency in the use of computer programs for word processing, databases, spread sheets, email and the internet, to the intermediate level (capable of using a large number of functions and feel confident using the program).
- Recognizes and respects cultural diversity and has an understanding of Aboriginal culture.

Experience

- 3-4 years Social Service, Substance Abuse and Addictions, Family, and group counselling in a family and community centred environment
- 3-4 years experience working with First Nations and strong knowledge of history of the peoples

Working Conditions

- Travel to other related organizations, meetings and court proceedings will be required
- May be required to work some substandard hours

Conditions of Employment

- Must be able to maintain accreditation with professional support service field
- Must able to obtain and maintain a Criminal Records Check
- Must able to obtain and maintain a valid BC Driver's License
- Must provide a vehicle in good operating condition

HOW TO APPLY?

Please include:

- Cover letter
- Salary Expectations
- Application form found at xatsull.com

*Email your application to

Danielle Taylor, Executive Assistant

Email: execasst@xatsull.com

*Mail your application to:

Fax to: 250-989-2300

Attention: Danielle Taylor
Soda Creek Indian Band
3405 Mountain House Road
Williams Lake, BC V2G 5L5

Application Deadline: March 1, 2018 by 4PM

Applications will be accepted by email, hand delivery, fax, or by mail.

NOTE: Applications received after 4:00PM on March 1, 2018 will not be considered. Only those selected for an interview will be contacted. Preference will be given to persons of Aboriginal ancestry as per Section 16(1) of the Canadian Human Rights Act.