



NORTHERN SHUSWAP TRIBAL COUNCIL

Executive Director – Full-Time

Summary of Knowledge and Abilities we are looking for:

If you are a skilled administrator with experience managing staff in complex areas, understand and can work within legislation and human resources best practices, have strong financial skills especially managing within government programs, then this job is for you.

We are looking for candidates who have a vision for the future and can bring competencies in conflict resolution, relationship building, leadership, teambuilding, strategic performance, innovation and analytical thinking. Your bachelor's degree and experience of five to seven years of progressively responsible program management experience preferably in the social service sector, or with First Nations groups, supplemented by business/management experience will provide a solid basis for this job.

For a complete job description, please visit the Employment section of the Northern Shuswap Tribal Council website at: www.northernshuswaptribalcouncil.com

Application Package submission must include the following:

- 1: Provide a cover letter with your skills & abilities that match the job description
- 2: Resume

Email your application to:

Bonnie Slack, Operations Coordinator

Email: administration@nstq.org

Mail your Application to:

Fax to: 250-392-6158

Attention: Bonnie Slack, Operations Coordinator
Northern Shuswap Tribal Council
17 South 1st Avenue, Williams Lake, BC V2G 1H4

Application Deadline:

February 16, 2018 at 4:00 pm

Previous Applications need not Apply

Preference will be given to persons of Aboriginal ancestry as per Section 16(1) of the Canadian Human Rights Act.