



Employment Opportunity - *Stswecem'c Xgat'tem Treaty Manager*

The Treaty Manager contributes to the overall success of the organization by managing the SXFN Treaty process, through effective information exchange, material collection and exchange, technical support to the Treaty Negotiators and prompt and effective communication about ongoing treaty issues to all interested parties, according to the organization's vision, objectives, and strategic direction. The Treaty Coordinator attends treaty negotiations and leads the Treaty Team, develops and manages the treaty budget and stays connected to community individuals to identify treaty issues and supports the treaty process.

Qualifications

Education:

- Bachelor's degree in political science or a related discipline

Specialized Knowledge:

- Knowledge of Aboriginal Rights and Title (ART)
- Court Cases and precedent law in regard to ART and Consultation and Accommodation

Skills and Abilities:

- Proficiency in the use of computer programs for word processing, databases, spreadsheets, email and the internet, to the intermediate
- Ability to use in-depth analysis and evaluation using significant innovative thinking and creativity to find answers
- Strong supervisory, organizational, administrative, and communication skills
- Excellent written, verbal and public speaking skills
- Knowledge of First Nations self- government models, the Constitution of Canada and laws relating to governance, and the BC Treaty process; knowledge of land base, traditional territory of NStQ, structural processes of current political organizations and both levels of Provincial and Federal government processes and functions

Experience:

- Three to five years' experience in governance
- Experience supervising and managing staff as well as developing and managing budgets

Working Conditions:

- Minimal supervision with occasional direction and very few checks of the work you perform
- Travel in this position is required
- Non-standard hours of work

Conditions of Employment

- Must have and maintain a Criminal Records Check
- Must have and maintain a valid BC Driver's License
- Must provide a vehicle in good operating condition and appropriate vehicle insurance to meet program requirements.
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Interested applicants may apply by submitting a cover letter outlining their related work experience, wage expectation and resume to:

ATTENTION: Band Administrator
Stswecem'c Xgat'tem First Nation
General Delivery, Dog Creek, BC
Or Fax: 250-440-5679

Or email: bandadmin@canoecreekband.ca

APPLICATION DEADLINE: Friday, July 6, at 12:00 Noon

We thank all those who apply, however only those selected for an interview will be contacted.